



Ministry Description

Position: Director

Responsible to: Board / Council

Qualifications:

1. Has a sincere love for the Lord and a desire to see campers come to know and grow in Him.
2. Is in agreement with Miracle Bible Camp's Statement of Faith, philosophy and polices.
3. Is eager to learn, loves campers, and shows a consistent walk with God.
4. Is willing to forego some personal rights for the common good of the camp and campers.
5. Has had previous camp leadership experience.
6. Believes that a major spiritual gift he/she possesses is that of administration.
7. Has experience in developing a positive working relationship between an organization and its constituency.
8. Has the ability and desire to develop friends who will become involved in the organization, both actively and financially.
9. Has speaking ability to minister in churches and in camp setting.

Responsibilities:

1. Be a positive witness for Jesus Christ in all words and actions. Share Christ's love with the public, campers and staff to reflect favorably upon the Lord and Miracle Bible Camp.
2. Develop a Christ-like, servant atmosphere in the work area.
3. Work with the Board in developing and casting a vision for Miracle Bible Camp ministry.
4. Be responsible for the evaluation of work performance standards of all staff for whom this position is responsible. Responsible for developing job descriptions for all positions at MBC.
5. Develop and operate from standards of performance.
6. Develop the camp philosophy – set goals and objectives of the camp, seeing that Miracle Bible Camp operates within the stated objectives.
7. Attend camp board meetings; develop a harmonious working relationship with the camp board, and function as a non-voting participant.
8. Keep the board of directors updated on long-range plans and developments.
9. Be responsible for funding of all projects of the camp ministry outside of the general budget including leadership of capital improvements as needed.
10. Responsible for budget planning and control for effective operation of Miracle Bible Camp.
11. Keep the Long-Range Plan updated and always on a positive 5- and 10-year progression schedule.
12. Be responsible for the overall fund-raising program, both for capitol improvements and operation.
13. Develop the agenda for board meetings, working in cooperation with the president of the board.
14. Keep current on all trends in Christian camping and the needs of our ever-changing society.
15. Develop and maintain a personal spiritual family (church relationships), and prayer support team.

The following are some of the job titles that reflect the variety of ministry "hats" that MBC staff wear.

Director

Ministries development
 Human resources director
 Business manager
 Construction coordinator
 People raising
 People Development
 Accountant
 Administration

Shared Responsibilities

Camp safety
 Volunteer coordination
 Good stewardship
 Communicate to volunteers
 Communicate with/to contractors
 Public relations
 Host / Accommodations

Program Director

Program development
 Summer staff hire and train
 Daily operations
 Leadership
 Camper follow-up
 Registration coordinator